

# **Annual Report**

Working together to improve lives.



## **Table of Contents**

Letter from Chair, Board of Directors	.4
Letter from Executive Director	.5
2010/11 Board of Directors	.6
WCYR Staff	.7
Moving Women Towards a Sustainable Livelihood	.8
WCYR Events1	10
Donations of Time, Talent, and Treasure1	11
Auditor's Report1	15
Statement of Financial Position1	16
Statement of Operations and Fund Balances	17
Statement Changes in Net Assets and Cash Flows1	18
Notes to the Financial Statements	19



We gratefully acknowledge our funders:









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## **Mission Statement**





#### **Our Vision**

Every woman living a safe and healthy life

#### **Our Mission**

Working together to improve lives, Women's Centre of York Region is dedicated to providing programs, counselling and support services to women who have been impacted by abuse, poverty or other difficult life circumstances.

#### **Our Values**

#### Service

Dedicated to serving the needs of women in our community

#### Compassion

Acting with care and understanding for the well-being of all women

#### Integrity

Recognizing, respecting and protecting the inherent worth of every woman

#### **Diversity**

Creating and maintaining a safe space that is inclusive and respectful of differences

#### Accountability

Being transparent and responsible in all our choices, actions and commitments













## **Letter from Chair, Board of Directors**

On behalf of the Board of Directors, I would like to present a brief overview of the 2010/11 fiscal year at Women's Centre of York Region. This year proved to be a financially challenging year while we worked to meet the demand for our programs and services.

The financial period covered in this report extends from April 1, 2010 to March 31, 2011. Financial concerns coupled with economic uncertainty made expanding WCYR programs to meet demand a challenge yet we managed to launch innovative programs and increase core services.

Our focus for this period was to eliminate the planned deficit resulting from strategic change in 2008/2009. By year end, we had accomplished this. At the same time, we expanded our programs and the number of women – and their families – that we assisted.

Some of our accomplishments over the past year include:

- Making the Centre fully accessible
- Upgrading client spaces such as our client kitchen and Resource Room
- Launch of WCYR's Client Speaker's Bureau
- Introduction of the Sustainable Livelihood Model

WCYR provides programs and services that are unique in York Region. We could not accomplish this important work without the talents, skills, and hard work from WCYR staff, volunteers, supporters, and Board members. We appreciate the commitment and belief in our mission and vision.

In the year ahead, we are launching a campaign that will bring our programs and services to more areas in York Region, build more partnerships with businesses and increase our donation base. With the support of individual donors and business partners we will continue to meet the demand for our programs and services.

Together we assist women and as a result make York Region a safer, healthier and happier place to live.

CanetBell Cemps

Working together, we improve lives.

Sincerely,

Janet Bell Crawford Chair, Board of Directors

## **Letter from Executive Director**

The 2010/11 Fiscal Year was one where we planted the seeds of sustainability – in our programs, funding, and our hopes for women accessing our programs and services.

This time last year, I talked about how we were focusing on sustainability in funding and fundraising; in program delivery; and in moving our clients towards a sustainable livelihood.

In 2010/11, we were successful in accessing fundraising dollars from new sources and secured increased funding for our Bridging the Gap and Enterprising Careers programs. With additional corporate donations, we were able to invest in programs such as counselling and Making Changes – two programs for which there always waitlists.

We undertook a small research study with some of the women using our Bridging the Gap program, working with these women over several months to explore what sustainability and a sustainable livelihood looked like to them. Women explained that sustainability meant health, access to nutritious food, having their own income, having friendships and circles of support, and being able to make their own decisions.

From this work, we introduced our Elements of a Sustainable Livelihood model, using this as a way to assess the impact of our programs on women. The elements of "change, relationships, wellness, independence, goal setting, balance, support, home, and support" are embedded in all our programs and services. For more information about the Sustainable Livelihood model go to <a href="https://www.wcyr.ca">www.wcyr.ca</a>.

One of the things we learned with this study was the need for informal social supports as a way to reduce the feelings of isolation. We launched a series of social networking

events at WCYR – from a book club to a craft club to potluck lunches. Women can come to WCYR "just because". We have found many clients have taken on a leadership role in organizing these events and we now have included the potluck idea into all basic needs workshops (and have found a vast increase in attendance!).

We continue to provide women with a voice through community events and committees as well as through social media and our Speaker's Bureau.

Sustainability continues to be our focus in 2011/12.

- We are actively looking for long-term funding for all our programs.
- We received additional UWYR funding for Making Changes so by March 2012 we will have doubled the number of women who benefit.
- We launched the pilot of our Enterprising Business Incubator, helping women find sustainability through self-employment.
- We are undertaking a feasibility study on a social enterprise idea that will provide women with access to employment opportunities and WCYR with additional revenue
- We are launching our Close to Home campaign, with the goal of raising \$100,000 by March 2012 to bring more WCYR programs close to where women live

As we continue to grow and explore new opportunities, I would like to thank all our community supporters for their feedback, help, donations and commitment. We could not do this work without you.

Kirsten Eastwood Executive Director

## 2010/11 Board of Directors

#### 2010/11 WCYR Board of Directors

WCYR's volunteer board is responsible for providing leadership and guidance to the agency's overall direction through governance activities including development and support of the vision and strategic plan.



Janet Bell Crawford – Janet joined the Board in 2006 and was appointed Vice-Chair in November 2007 and Chair in January 2010. A resident of Aurora, Janet has extensive business background in the technology sector. She is pursuing her PhD in business administration and teaches at the Schulich School of Business, York University.



**Alicia Lauzon** – Alicia joined the WCYR board in October 2009. She works for York Regional Police in a community engagement capacity. She has volunteered for WCYR's Holiday Hamper and numerous fundraising events and has helped raise awareness of WCYR within the community. Alicia lives in Richmond Hill and serves as Board Secretary.



**Claudine Johns** – Claudine is a resident of Keswick. Claudine joined the WCYR Board in September 2008 and serves as the Treasurer. She is also involved in numerous community initiatives. Claudine is currently a Commercial Account Manager with Royal Bank of Canada in Newmarket.



**Gerry Doedens** – Gerry joined the board in January 2010. He is the founder and President of FileBank Professional Services, which was recognized as one of WCYR's Community Partners for 2009. Gerry has been involved with WCYR for a number of years as a volunteer and donor, lending his time, talent, and treasure to Centre renovations and events.



**Peter Chow** – Peter joined the board in May 2010. He is Senior Vice President and Global Program Director for the Global Program Management Office with Citigroup Inc. Peter has supported WCYR by building awareness of the work we do and actively participating in WCYR events.



Janet MacPherson – Janet joined the WCYR Board in October 2010. A resident of Aurora, Janet is a Certified Management Consultant with an independent consulting practice. She has extensive experience in business development, technology governance and technology outsourcing. She enjoys coaching and mentoring others and is committed to continuous improvement and life-long learning.



Rhonda Paris - Rhonda joined the WCYR Board in January 2011. A resident of Richmond Hill, Rhonda is a senior Human Resources Consultant for a large York Region employer. She has over 12 years of management experience and has worked on large corporate projects including organization restructuring initiatives, Employment Equity program coordination and antiharassment training programs.

#### WCYR Staff

WCYR has a group of dedicated staff members who provide support to clients and the community. In 2010/11, our counsellors, Suzanne Miller, Faith Malcolm, and Laura Nicholson provided individual and transitional support counselling to women, allowing for change, wellness, and balance. Laura Nicholson also coordinates our assessment program, helping women with goal setting and providing the support needed to change their lives.







Gail Robertson and Jennifer Rodrigues facilitate our Making Changes group life skills program, where women increase their knowledge of relationships, goal setting, and independence. In 2010/11, Milena Thomas and Meaghan Miller coordinated the various components of the Bridging the Gap program, assisting women with goal setting and providing opportunities for wellness through food and seasonal supports. Rosemarie Lawless is our employment counsellor and coordinates our job readiness program, Enterprising Careers. Through Enterprising Careers, women prepare for employment change which leads to financial stability and independence.







Geraldine Pitschke coordinates our Enterprising Business Incubator, guiding women towards independence, stability, and balance in their entrepreneurial pursuits. Shelley Chidlow coordinates volunteers and fundraising events, ensuring that our community efforts are well planned and effective. Caitlin Gladney-Hatcher is WCYR's front-line support, making clients, volunteers, staff, and donors feel at home in the Centre. Iqbal Finjan provides child minding support to our clients so they can focus on getting the help they need, knowing their children are well cared for. Our Executive Director Kirsten Eastwood manages the business aspects of the Centre, including operations, strategic planning, and financial accountability, enabling WCYR to achieve a sustainability.







## **Moving Women Towards a Sustainable Livelihood**

WCYR's goal is to help women in York Region who have experienced abuse or who are living in poverty to achieve a sustainable livelihood. A livelihood is more than a job: it needs to incorporate social inclusion and community participation; empowerment and independence; and economic and social security. That is our goal for all women who walk through our doors.

## Individual Counselling

#### **Bridging the Gap**

#### **Enterprising Careers**

#### Destabilized

- Few assetsIn crisisGoping a meeting
- Coping and meeting basic needs

Stabilizing

## Engaging

- Connecting to community

# Foundation building

Feeling more stable

#### **Transition**

Ready to make changes

#### Consolidation

- Considering economic options

## Sustainable Livelihood

 Long-term livelihood security

**Enterprising Business Incubator** 

#### **Assessment program**

#### **Transitional Support**

#### **Making Changes**

#### **Our clients**

There is no typical client of Women's Centre of York Region: women come from all parts of York Region. Two-thirds are likely to be mothers and approximately 25% are living with their partner. One-quarter of the women report that English is their second language; first languages include Russian, Tamil, and Cantonese. Approximately 40% are in receipt of some kind of social assistance, often as a result of life changes when they left an abusive relationship. Over 60% of our clients have either partially or fully completed post-secondary education.

Any woman in need of assistance has access to our programs. The majority of women seeking help are women who have experienced violence, have limited income, have low participation rates in the labour market, or experience other barriers that make it difficult for them to contribute to their communities and live their lives to full potential.

#### By the numbers

#### In 2010, WCYR:

- Distributed 104 Holiday Hampers, helping 218 children
- Provided backpacks to 134 children and 8 women going back to school
- Provided end of month food support to 847 women (2519 family members)
- Supported 301 women in counselling (2698 hours of direct service)
- Worked with 265 women to create safety plans
- Engaged 154 women in our Making Changes life skills program
- Supported over 6400 calls, referrals, and appointments for the year

## **Our programs**

Women's Centre of York Region provides a range of programs to help women make positive change in their lives. All of our programs are free of charge or provided at low cost. We also provide child minding at no cost to clients during counselling sessions, programs and workshops so women can focus on getting the help they need.

**Transitional Support Counselling** is most useful for women with safety concerns relating to exposure to family violence and who have identified being at risk. We assist women who have been exposed to physical,



emotional, verbal or financial abuse; dating violence; at risk of losing housing and/or children due to being exposed to family violence and the ensuing emotional or psychological adjustments.

Individual Counselling is most useful for women who are having emotional difficulties with self-esteem; dealing with anger; discrimination, cultural and settlement adjustment; disabilities; separation; divorce (not couple counselling); education; anxiety; body image; isolation; relationship issues (family or marital relationships); and stress related to poverty or employment.

The Assessment Program is designed to provide women with detailed information about all of WCYR's programs and services as well as a comprehensive evaluation of their life in the "here and now," so that women are able to gain insight into what issues are currently impacting their life.

#### Referrals

We offer referrals to a more appropriate resource for women dealing with mental health challenges; disorders; trauma; and pain management (clinical diagnosis).

Making Changes is a group life skills program that enables women to develop basic skills in order to move forward and become clearer and stronger decision-makers on issues that affect their lives. Through this active learning program, women discover more about themselves and their abilities, develop confidence and use their strengths and skills in becoming the person they would like to be. This program offers three 10-12 week cycles on Self-Empowerment, Effective Communication, and Managing Conflict.

Enterprising Careers is an employment readiness program which assists women with their search for meaningful and sustainable employment. Through a combination of individual consultation and an 11 week group session, Enterprising Careers connects women to the resources available in York Region and to each other.

Enterprising Business Incubator is a program to help low income women fully launch viable and sustainable businesses. Our program provides 6 months of support, including a 10-week intensive "boot camp" followed by 24 weeks of mentoring,

The Bridging the Gap Program offers a variety of services to help women move from financial vulnerability toward sustainability. Women participate in at least four learning workshops per year. Monthly, we host our food support program and seasonally, we provide supports through



Holiday Hamper and Back-to School. Women can also connect through monthly Social Potlucks, Book Clubs, and Crafting. New in

2011, the Good Food Box allows women to purchase fresh produce from local farmers at a low cost through WCYR, in connection with the York Region Food Network.

#### **WCYR Events**

Women's Centre of York Region hosts and is the beneficiary of several events throughout the year. Many ripples were made in 2010/11 as a result of these fundraising and community events.

## 3<sup>rd</sup> Party and Beneficiary Events

- Richmond Hill Mayors Charity Golf Tournament, June 2010
- The Magna Wild, Wild West Hoedown, September 2010
- Country Day School, Country Toy Tea, December 2010
- Rotary TV Auction, December 2010

#### **Home and Garden Party**, May 2010



Our 2<sup>nd</sup>
Annual spring
event with
gardening
tips from the
experts, the
latest fashion
trends and

styles, décor demos for inside and outdoor living spaces and culinary creations for all to enjoy - perfect for the avid gardener or aspiring green thumb.

#### Accessorize Your Life Marketplace, August 2010

This event showcased women's businesses in the York Region community. With over 30 local woman-owned businesses participating, there was a collection of unique and one-of-a-kind products.

Attendees were able to shop to their heart's

content, knowing that they were supporting both the local vendors and WCYR.



**Golf for Change,** September 2010 Our 2<sup>nd</sup> Annual ladies-only tournament doubled this year in player participation, sponsorship support, success and fun!



Women of all golfing abilities enjoyed a beautiful day with great friends to demonstrate

commitment to our programs and services.

# **Signature Experiences On-Line Auction**, December 2010

Twelve unique experiences were offered in total, creating lots of excitement and friendly competition. Our 2<sup>nd</sup> on-line auction offered a wide variety of experiences (not available for sale anywhere) for various price ranges. Congratulations to the winners and thank you to all the participants for their support.

# The Ultimate Hockey Experience, January 2011

Through WCYR's partnership with the Canadian Women's Hockey League, we were able to auction off two opportunities to play in a one-of-a-kind hockey game. Two lucky winners had the opportunity to play with Members of the Canadian Women's Olympic Hockey team and NHL Alumni.



Women Wine & Chocolate II, February 2011 Our 2<sup>nd</sup> Annual WW&C event was even more

successful than the first. It was an evening to indulge in healthy chocolate, wine tastings, appetizers, a "penny" raffle, silent auction, shopping, fashion show and inspirational speakers.

#### Rick Mercer Raffle, March 2011

The anticipation was fun for all ticket holders - the lucky winner got to take three friends to the sold out season finale taping of the Rick Mercer Report on CBC Television.

## **Donations of Time, Talent, and Treasure**

We could not do our work without the support of the community – individuals and businesses who donate their time, talent, and treasure to Women's Centre of York Region. The investment of time and money help us to increase capacity of our programs and services ensuring that more women across all parts of York Region receive the support they need when they need it.

In addition, WCYR receives financial support from individuals, service groups, businesses, faith-based organizations, and private foundations. All the donations we receive support the work we do and we are very appreciative of this support. Large or small your support makes a big ripple for women, their families and the community.

For every **\$20** one more family is helped through WCYR's Last-Week-of-the-Month food program. The money pays for a grocery gift card, with which the family can make their own food choices, based on cultural needs and food sensitivities.

With **\$60**, two children can access school supplies through our Back-to-School program. This means mothers can spend money on food and other basic needs. Children can go back to school confidently, knowing they have the supplies they need for their learning – the same as every other child in the class.



With **\$200**, one woman can participate in a 12-week Making Changes session. This program builds her self-esteem, helps develop key life skills like communications.

helps her be a better parent and make positive choices to change her life.

The work WCYR does is amazing; it helps women gain independence, feel worthy again, and regain their voice. Our clients are mothers, workers, and volunteers, so when these women feel empowered and good about themselves, you can only imagine how that benefits their families, their friends and their workplaces.



## **WCYR Client Speakers Bureau**

In 2010, WCYR launched our Speaker's Bureau: a group of women who can talk about the impact of WCYR programs and services on their ability to develop a sustainable livelihood. These women have actively participated in WCYR events including International Women's Day, WCYR Open Houses, and fundraising events, lending their voices to the work we do.

"I have chosen WCYR as my "not for profit" alliance, for the profound reason, the Centre changes the lives of women and their families, allowing women to become empowered, and providing them with "keys" to overturn their current life situations. The Centre provides the tools, support, and the mindset for the women to reach their fullest potential. It is a privilege and an honour to be able to work with a Centre of such integrity and grace."

## **Community Partnership Awards**

Every year, WCYR acknowledges individuals or businesses that have become community partners. These community partners:

- Demonstrate a good alignment with WCYR values
- Show active engagement on a number of levels
- Provide support throughout the year in a number of ways
- Support WCYR financially through a donation, in kind donation, or provide a connection to other individuals or businesses

#### **Rogers Community TV**

Jacqueline Betterton and Jeff Moore are a dynamic duo, supporting WCYR since 2008. They have given us the opportunity to promote WCYR's programs and events to the York Region community through our regular segment on Rogers Daytime. Jacqueline and Jeff have been champions of WCYR both on and off the air and continue to support us in getting our messages out to the community. Rogers is also one of our corporate sponsors helping to make our events an even greater success. When asked why they support WCYR, Jacqueline and Jeff said, "Women's Centre of York Region is an essential resource in our community, and we have seen the difference it has made to the lives of women on many different levels. Within all of their programs, there is a message of dignity, respect and empowerment that is so important to the clients they are helping".

#### **Creative Colours**

Pam Martin, owner of Creative Colours has been involved with WCYR for many years. She has participated in our Spring Home & Garden Party as well as our Annual Women Wine & Chocolate, bringing her own special expertise on fashion and design. She has supported us time and again with in kind donations for our silent auctions adding a touch of class to the table. Pam's generosity and sincerity in donating her time, talent and treasure are a true reflection of her community spirit. "At Creative Colours, our goal has always been to help a woman feel and look her best by making the right choices in our "field", that being fashion. When it comes to an organization to support with our time and donations, there just doesn't seem to be a better fit than "Women's Centre of York Region."

#### **Pathways to Perennials**

Lorraine Mennen has been a supporter of WCYR for several years, starting with in-kind donations for our event auctions. Our Signature Experiences On-Line Auctions have also included some of Lorraine's creative workshops. Lorraine ran a well-attended demonstration at the 2<sup>nd</sup> Home & Garden Party, using her talent to demonstrate how anyone can have a beautiful garden. Lorraine and her lovely staff hosted the 3rd Annual Home & Garden Party at their beautiful facility - a perfect fit and a great success. Lorraine regularly promotes WCYR through Rogers Daytime, to her customers, and through her own network." Pathways to Perennials is pleased to support Women's Centre of York Region. As a business deeply connected to people, the community and well-being, our core values align well with those of WCYR."

# Company of Women/2 Blondes and a Brunette Gift Company

Laurie Giftochristos has been committed to helping WCYR for many years. She has been involved on various levels helping with both events and Centre programs. She has been active in different committees and is always there with special gifts to help make our silent auction or prize table more desirable. Laurie has also made WCYR a special member of her Company of Women networking group – a benefit that staff, volunteers and clients all greatly appreciate. Laurie can be seen at all our events, championing our services and gathering support. "WCYR is an instrumental part of our community, providing hope and support through vital social and educational programs for woman in need. When you empower a woman, she has the courage to stand on her own, because she knows she is no longer alone. Her confidence is passed on to her children, who learn that yes, people in their community do care. I am honoured to play a small part in that process! I have realized that we are all potentially only one step away from needing their services. Thank you for being "the voice" for women and families in York Region!"

## **Volunteer Appreciation Awards**

WCYR values the support of volunteers who have supported WCYR through their time and talent and demonstrate:

- Good alignment with WCYR values
- Length, frequency and diversity of their volunteer experience with WCYR
- Active engagement in WCYR on a number of levels

For 2011, we are recognizing three volunteers.

## Kate Singh

Kate became involved with WCYR through an initiative with Disney World in 2009 and decided to stay. She has since volunteered for every event we are involved with and has participated in several event organizing committees. Kate takes her role of volunteer very seriously, selling tickets, promoting events, finding us auction items and prizes and bringing friends along. She is one of our valued monthly donors and is always willing to help, no matter what the need. WCYR is lucky to have someone with her skills and engaging personality in our corner. "I am inspired by the dedication that Women's Centre of York Region has to improving women's lives and the care and respect that is given to their clients and the community. Volunteering with WCYR is my way of supporting women in my community as I believe that every woman should have the opportunity to reach their fullest potential. I feel as though I have benefited more from volunteering than the Centre has".

#### **Anita David**

Anita was referred to WCYR through a previous board member when she was looking to support a community agency that shared her values. She has been with us since 2009 and has made a significant contribution to all our events and office administrative projects. Anita is always there when we need her, volunteering to help in any way that she can. Being detail oriented and highly efficient, Anita uses her

skills to ensure that the job not only gets done, but gets done right. She is an integral part of the team and we're honoured that she chose WCYR. "Women's Centre of York Region enables women to grow and reach their potential. As a woman, it satisfies me to be part of such an empowering organization."

#### Michaela O'Connor

Michaela was introduced to WCYR through one of our board members who thought she would be a great asset, and she certainly is! Michaela has supported the Centre on many levels over the last 2 ½ years. She has been an active fundraising committee member, held a 3<sup>rd</sup> party event on our behalf, and has participated in our events as a donor, sponsor, and attendee. Michaela has promoted our programs and services widely (especially using social media!) and has been very instrumental in expanding our networks and extending introductions to new partners. "Working with Women's Centre of York Region over the past two years has been a tremendous experience for me. I had been looking to align myself with an organization that truly made a difference at the local/community level. The Centre provides the tools necessary to create a healthier and happier home which ripples into a healthier and happier community - ultimately benefiting everyone."

"I support WCYR because it is a cause that I believe in as well as a way for me to connect and give back to the community. It has not only allowed me to support a good cause but has also been an experience that has taught me many things and that I have enjoyed."

## **Financial Management Notes**

The year ending March 31, 2011 showed a return to a positive bottom line after two years of deficits, while the Centre went through a much needed transformation. The surplus for the 2010/2011 year was \$35,361. The Centre saw an overall increase in revenues of approximately 16.9% from the previous year. A large factor in this success was a 135% increase in fundraising and donation dollars. This in itself is a testimonial to the hard work from the Centre staff over the past few years. With the launch of our Close to Home campaign in September 2011, we have some lofty goals this year and will need the continued support of the York Region Community. So far, we are well on track to meeting our financial goals for the year ending March 31, 2012.

The results for 2010/11 were fantastic and could not have been achieved without the dedication of the staff and board and the support from our respected donors and supporters. The fundraising costs were kept to a minimum of 13.7%. This is a reduction to the 15% of last year. That means that 86.3 cents out of every dollar donated goes directly to Centre programs and services. This number is well below the CRA benchmark of 35% in the Not-For-Profit sector, WCYR's overall expenses were exceptionally well managed. Funds are not spent without having a specific funding source. We did make a significant expenditure in ensuring the Centre was fully accessible; this funding came from the Ministry of Community and Social Services. The Centre also saw an increase in Child Care and Client Supports expenses. We had more women this year in need of childminding while they attended programs at WCYR and we also offered more workshops to women and there were expenses associated with those client supports.

With the new 2011/12 Close to Home campaign, we are hoping to provide more services to women in their own communities, close to where they live. This will help to keep the Centre efficient as well as give us the ability to reach out to more women.

Everyone at WCYR truly appreciates the support of our donors. Without your support, we could not achieve our goals and we would not be able to help so many women get to a place of independence and sustainability.

Claudine Johns Treasurer WCYR Board of Directors

## **Auditor's Report**



To the Board of Directors Women's Centre of York Region,

I have audited the accompanying financial statements of Women's Centre of York Region, which comprise the statement of financial position as at March 31, 2011, and statement of operations and fund balances, cash flow and changes in net assets for the year then ended, and notes comprising a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

#### **Basis for Qualified Opinion**

In common with many charitable organizations, Women's Centre of York Region derives part of its revenue from the general public in the form of donations, fundraising and memberships, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of entity and I was not able to determine whether any adjustments might be necessary to donation income, excess of revenues, expenses, assets, liabilities and fund balances.

#### **Qualified Opinion**

In my opinion, except for the possible effects on the financial statements of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Women's Centre of York Region as at March 31, 2011, and its financial performance and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Donald P. Eyles Professional Corporation, Authorized to practice public accounting by The Institute of Chartered Accountants of Ontario.

Aurora, Ontario June 16, 2011

## **Statement of Financial Position**

## WOMEN'S CENTRE OF YORK REGION STATEMENT OF FINANCIAL POSITION AS AT MARCH 31, 2011

Λ	CC	FΊ	rg

ASSE18	<u>2011</u>	<u>2010</u>
Current Assets		
Cash	\$ 114,895	\$ 91,008
Accounts receivable	15,515	5,655
Deposits and prepaid expenses	<u>9,577</u>	<u>9,177</u>
	\$ <u>139,987</u>	\$ <u>105,840</u>
LIABILIT	IES	
Current Liabilities		
Accounts payable	\$ 27,439	\$ 43,653
Deferred revenue (Note 4)	<u>15,000</u>	
	42,439	43,653
Net Assets		
<b>Unrestricted Funds</b>	<u>97,548</u>	62,187
	\$ <u>139,987</u>	\$ <u>105 840</u>

**Approved on Behalf of the Board:** 

Canet Bell Cemps

\_\_\_\_\_Director

# Statement of Operations and Fund Balances

## WOMEN'S CENTRE OF YORK REGION STATEMENT OF OPERATIONS AND FUND BALANCESFOR THE YEAR ENDED MARCH 31, 2011

	<u>2011</u>	<u>2010</u>
Revenue		
Ministry of Community and Social Services	\$ 233,441	\$ 249,509
United Way	29,018	29,018
Donations, fundraising and sundry	185,874	79,404
Region of York	215,162	193,472
Federal Grants	4,100	8,603
Corporate Grants	-	5,000
Miscellaneous		5,943
	667,595	570,949
Expenses		
Salaries and benefits	427,260	405,221
Subcontractors	5,150	3,741
Education	4,127	8,921
Office and general	32,434	29,050
Rent	50,239	57,960
Fundraising and promotion	25,478	39,599
Telephone	4,670	7,363
Travel	397	909
Professional fees and insurance	12,168	10,778
Childcare and client support	51,748	39,853
Bank charges (net)	1,735	1,513
Renovations	<u>16,828</u>	<u>26,236</u>
	632,234	<u>631,144</u>
Excess (Deficiency) of Revenue Over Expenses for the Year	35,361	(60,195)
Funds, Beginning Of Year	62,187	122,382
Funds, End Of Year	\$ <u>97,548</u>	\$ <u>62,187</u>

## **Statement Changes in Net Assets and Cash Flows**

#### WOMEN'S CENTRE OF YORK REGION STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED MARCH 31, 2011

2010 Total	:	<u>Bingo</u>	<u>Unrestricted</u>	ı	2011 To	<u>otal</u>	
Net Assets Beginning Of Year	\$	<u>-</u>	\$ 62,187	\$	62,187	\$	122,382
Excess (Deficiency) Of Revenue Over Expenses		<u>-</u>	<u>35,361</u>		97,548		(60,195)
Balance End of Year	\$	<u>-</u>	\$ <u>97,548</u>	\$	<u>97,548</u>	\$	62,187

#### WOMEN'S CENTRE OF YORK REGION STATEMENT OF CASH FLOWS FOR THE YEAR ENDED MARCH 31, 2011

	<u>2011</u>	<u>2010</u>
Cash Provided By (Used In) Operating Activities		
Excess (deficiency) of revenue over expenses for the year	\$ <u>35,361</u>	\$ <u>(60,195</u> )
Changes in non-cash working capital components		
Accounts receivable	(9,860)	3,924
Deposits	(400)	604
Accounts payable	(16,214)	18,074
Deferred revenue	15,000	<u>(943)</u>
	<u>(11,474</u> )	21,659
Cash Provided by (Used In) Operating Activities	23,887	(38,536)
Cash Position, Beginning of Year	91,008	129,544
Cash Position, End of Year	\$ 114.895	\$ 91.008
Cash i ushuun, Enu ur i car	Ф <u>114,693</u>	э <u>91,008</u>

#### **Notes to the Financial Statements**

#### 1. Incorporation

J & J Women's Counselling Services was incorporated May 26, 1980 by letters patent without share capital under the Organizations Act of Ontario and operated as Women's Centre of York Region. During the current year, under supplementary letters patent dated January 11, 2011, the organization changed its name to Women's Centre of York Region. The organization is funded by various government agencies, charitable organizations and foundations, donations and volunteer fund raising efforts.

Women's Centre of York Region provides education, counselling and skills development opportunities to support women from diverse communities as they strengthen and sustain their personal growth and economic independence.

#### 2. Significant Accounting Policies

#### (a) Accounting Policies Adopted During the Year

Effective April 1, 2009, the Organization adopted the amendments to Section 4400, Financial Statements Presentation by Not-for-Profit Organizations of the CICA Handbook. These amendments provide the option to eliminate the requirement to show net assets invested in capital assets as a separate component of net assets, clarify the requirement for revenue and expenses to be presented on a gross basis when the not-for-profit organization is acting as principal and require a statement of cash flows. The amendment also establishes the disclosure standards for entities that choose to classify their expenses by function and allocate expenses from one function to another. The organization did not adopt the new options available in these amendments because they had no significant impact on the financial statements.

#### (b) Revenue

Revenue from government ministries and foundations is recognized when due under terms of any related contracts. Amounts received but applicable to future periods are recognized as deferred revenues. Donations and other revenues are recorded as received with the exception of Bingo revenues which are recognized when earned.

#### (c) Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

#### 3. Lease Obligation

The organization leases its premises under a five year agreement expiring July 31, 2013 which calls for annual rental payments ranging from \$ 30,600 to \$ 34,200 as well as other expenses.

#### 4. Deferred Revenue

Under the terms of agreements with funding organizations, all funds received must be utilized in a prescribed manner. As a result of this stipulation, the organization recognizes funds received but not yet disbursed in the prescribed manner as deferred revenue.

#### 5. Financial Instruments

The Organization's financial instruments consist of cash, accounts receivable and accounts payable. Financial instruments are initially recorded at historical cost. If subsequent circumstances indicated that a decline in the fair value of a financial asset is other than temporary, the financial instruments is written down to its fair value. It is management's opinion that the Organization is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of these financial instruments approximate recorded amounts.



elements of a sustainable livelihood