

WOMEN'S CENTRE OF YORK REGION
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2017

**WOMEN'S CENTRE OF YORK REGION
FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2017**

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Women's Centre of York Region

We have audited the accompanying financial statements of Women's Centre of York Region, which comprise the statement of financial position as at March 31, 2017, and the statements of operations and net assets, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risk of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many charitable organizations, Women's Centre of York Region derives part of its revenue from the general public in the form of donations and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the entity and we were not able to determine whether any adjustments might be necessary to donation and fundraising income, excess of revenues over expenditures, assets, liabilities and fund balances.

Qualified Opinion

In our opinion, except for the possible effects on the financial statements of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Women's Centre of York Region as at March 31, 2017, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.



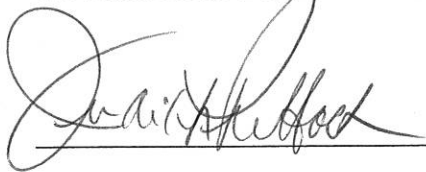
Chartered Professional Accountants
Licensed Public Accountants

Newmarket, Ontario
June 28, 2017

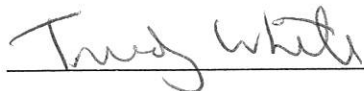
**WOMEN'S CENTRE OF YORK REGION
STATEMENT OF FINANCIAL POSITION
AS AT MARCH 31, 2017**

	<u>2017</u>	<u>2016</u>
ASSETS		
Current assets		
Cash and cash equivalents	\$ 44,077	\$ 54,824
Accounts receivable	589	-
Sales tax recoverable	12,455	14,026
Prepaid expenses	<u>5,974</u>	<u>5,974</u>
	63,095	74,824
Capital assets (Notes 2 and 4)	<u>10,916</u>	<u>15,337</u>
	<u>\$ 74,011</u>	<u>\$ 90,161</u>
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable and accrued liabilities (Note 8)	\$ 59,665	\$ 27,977
Deferred revenue (Note 5)	<u>1,518</u>	<u>31,708</u>
	61,183	59,685
Lease commitment (Note 6)		
Net assets	<u>12,828</u>	<u>30,476</u>
	<u>\$ 74,011</u>	<u>\$ 90,161</u>

On behalf of the Board



Director



Director

See accompanying notes to the financial statements

BATEMAN, GRAHAM & FITZPATRICK
CHARTERED PROFESSIONAL ACCOUNTANTS

**WOMEN'S CENTRE OF YORK REGION
STATEMENT OF OPERATIONS AND NET ASSETS
FOR THE YEAR ENDED MARCH 31, 2017**

	<u>2017</u>	<u>2016</u>
REVENUES		
The Regional Municipality of York	\$ 280,741	\$ 265,632
United Way York Region	67,819	67,819
3rd Party Grants	106,462	77,484
Donations and fundraising	73,079	115,578
Ministry of Community and Social Services	236,178	236,178
Federal Grants	11,058	3,795
Ontario Women's Directorate	<u>34,210</u>	<u>47,700</u>
	<u>809,547</u>	<u>814,186</u>
EXPENSES		
Salaries and benefits	593,804	559,249
Occupancy	101,810	97,085
Childcare and client support	63,268	69,703
Office and general	26,337	24,004
Professional fees and insurance	10,351	18,584
Fundraising and promotion	7,791	13,829
Subcontractors	3,080	3,465
Telephone	4,925	4,060
Travel	4,370	3,323
Bank charges (net)	1,999	2,226
Education	5,039	7,217
Amortization	<u>4,421</u>	<u>5,349</u>
	<u>827,195</u>	<u>808,094</u>
(DEFICIENCY) EXCESS OF REVENUES OVER EXPENSES FOR THE YEAR	(17,648)	6,092
NET ASSETS, beginning of year	<u>30,476</u>	<u>24,384</u>
NET ASSETS, end of year	<u>\$ 12,828</u>	<u>\$ 30,476</u>

See accompanying notes to the financial statements

BATEMAN, GRAHAM & FITZPATRICK
CHARTERED PROFESSIONAL ACCOUNTANTS

**WOMEN'S CENTRE OF YORK REGION
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED MARCH 31, 2017**

	<u>2017</u>	<u>2016</u>
SOURCES (USES) OF CASH:		
CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES		
(Deficiency) excess of revenues over expenses for the year	\$ (17,648)	\$ 6,092
Items not involving cash		
Amortization	<u>4,421</u>	<u>5,349</u>
	(13,227)	11,441
Changes in non-cash working capital items		
Sales tax recoverable	982	(3,478)
Accounts payable and accrued liabilities	31,688	(22,448)
Deferred revenue	<u>(30,190)</u>	<u>7,808</u>
	<u>(10,747)</u>	<u>(6,677)</u>
CASH USED IN INVESTING ACTIVITY		
Change in capital assets	<u>-</u>	<u>(4,211)</u>
NET DECREASE IN CASH	(10,747)	(10,888)
CASH AND CASH EQUIVALENTS, beginning of year	<u>54,824</u>	<u>65,712</u>
CASH AND CASH EQUIVALENTS, end of year	<u>\$ 44,077</u>	<u>\$ 54,824</u>

See accompanying notes to the financial statements

BATEMAN, GRAHAM & FITZPATRICK
CHARTERED PROFESSIONAL ACCOUNTANTS

**WOMEN'S CENTRE OF YORK REGION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2017**

1. OPERATIONS

J & J Women's Counselling Services was incorporated May 26, 1980 by letters patent without share capital under the Organizations Act of Ontario and operated as Women's Centre of York Region. Under supplementary letters patent, the organization changed its name to Women's Centre of York Region.

The organization is funded by various government agencies, charitable organizations and foundations, donations and volunteer fund raising efforts.

Women's Centre of York Region provides education, counselling and skills development opportunities to support women from diverse communities as they strengthen and sustain their personal growth and economic independence.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and are in accordance with Canadian generally accepted accounting principles, the most significant of which are summarized as follow:

Use of estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expense during the reporting period. These estimates are reviewed periodically and any adjustments are reported in earnings in the period they become known. The principal estimates used in the preparation of these financial statements include useful life and valuation of capital assets, and accruals. Actual results could differ from those management's best estimates as additional information becomes available in the future.

Revenue recognition

Revenues from government ministries and foundations are recognized when due under terms of any related contracts. Amounts received but applicable to future periods are recognized as deferred revenues. Donations and fundraising revenues are recorded as received.

Capital assets

Capital assets are stated at cost. Amortization is calculated on the declining balance basis over the estimated useful lives of the assets. The percentages used are as follows:

Furniture and equipment	- 20%
Computer equipment	- 30%

Contributed services

Donated services received by the organization are not recognized in the financial statements because of the difficulty in determining their fair value.

**WOMEN'S CENTRE OF YORK REGION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2017**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Financial Instruments

Measurements of financial instruments

The organization initially measures its financial assets and financial liabilities at fair value. It subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and deferred revenue.

Impairment

Financial assets measured at cost are tested annually for impairment. If there are indicators of impairments, the amount of the write-down is recognized in net income.

3. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with the presentation adopted for the current year.

4. CAPITAL ASSETS

	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value</u>
Furniture and equipment			
Balance, beginning of year	\$ 3,909	2,108	1,801
Depreciation		360	360
	\$ 3,909	2,468	1,441
Computer equipment			
Balance, beginning of year	\$ 24,257	10,721	13,536
Depreciation		4,061	4,061
	\$ 24,257	14,782	9,475
TOTALS	\$ 28,166	\$ 17,250	\$ 10,916

5. DEFERRED REVENUE

Under the terms of agreements with funding organizations, all funds received must be utilized in a prescribed manner. As a result of this stipulation, the organization recognizes funds received but not yet disbursed in the prescribed manner as deferred revenue. Amounts received but applicable to future periods are recognized as deferred revenues.

6. LEASE COMMITMENT

The organization leases its premises under a five year agreement expiring July 31, 2018 which calls for annual rental payments ranging from \$58,000 to \$64,000 as well as other expenses.

**WOMEN'S CENTRE OF YORK REGION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2017**

7. BANK INDEBTEDNESS

The organization has a \$25,000 operating line of credit. Interest on any outstanding balance is payable monthly at the rate of prime plus 2.1%.

8. GOVERNMENT REMITTANCES

Included in accounts payable are government remittances of \$9,666 (2016- \$694).

9. FINANCIAL RISK

Liquidity Risk

Liquidity risk is that the organization will be unable to fulfil its obligations on a timely basis or at reasonable cost. Management manages liquidity risk by monitoring its operations requirements to ensure it has sufficient funds to fulfill its obligations. Cash flow from operations provides a substantial portion of the Organization's cash requirements. Additional cash requirements are met with the use of the Organization's available operating line of credit.