

WOMEN'S CENTRE OF YORK REGION
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2020

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Women's Centre of York Region

Qualified Opinion

We have audited the financial statements of Women's Centre of York Region, which comprise the statement of financial position as at March 31, 2020, statement of operations and net assets, statement of cash flows for the year then ended, and notes to the financial statements including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of Women's Centre of York Region as at March 31, 2020, its financial performance and its cash flows for the year then ended in accordance Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, Women's Centre of York Region derives revenue from donations and fund-raising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of Women's Centre of York Region. Therefore, we were not able to determine whether any adjustments might be necessary to donations and fund raising revenues, excess of revenue over expenditures, and cash flows from operations for the years ended March 31, 2020 and 2019, current assets as at March 31, 2020 and 2019 and net assets as at April 1 and March 31 for both 2020 and 2019. Our audit opinion on the financial statements for the year ended March 31, 2019 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of Women's Centre of York Region in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a qualified basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing Women's Centre of York Region's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate Women's Centre of York Region or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing Women's Centre of York Region's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Women's Centre of York Region's internal control.

Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on Women's Centre of York Region's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause Women's Centre of York Region to cease to continue as a going concern.

Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



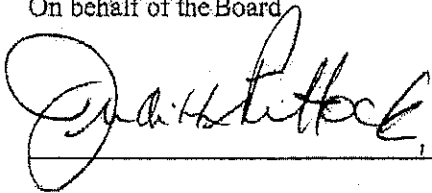
Chartered Professional Accountants
Licensed Public Accountants

Newmarket, Ontario
August 27, 2020

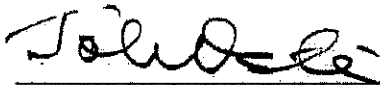
**WOMEN'S CENTRE OF YORK REGION
STATEMENT OF FINANCIAL POSITION
AS AT MARCH 31, 2020**

	<u>2020</u>	<u>2019</u>
ASSETS		
Current assets		
Cash and cash equivalents	\$ 150,729	\$ 160,048
Sales tax recoverable	13,855	9,111
Prepaid expenses	<u>7,831</u>	<u>6,361</u>
	172,415	175,520
Capital assets (Notes 2 and 3)	<u>3,987</u>	<u>5,565</u>
	<u>\$ 176,402</u>	<u>\$ 181,085</u>
 LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable and accrued liabilities (Note 7)	\$ 21,277	\$ 45,441
Net assets	<u>155,125</u>	<u>135,644</u>
	<u>\$ 176,402</u>	<u>\$ 181,085</u>

On behalf of the Board



Director



Director

See accompanying notes to the financial statements

BATEMAN, GRAHAM & FITZPATRICK
CHARTERED PROFESSIONAL ACCOUNTANTS

**WOMEN'S CENTRE OF YORK REGION
STATEMENT OF OPERATIONS AND NET ASSETS
FOR THE YEAR ENDED MARCH 31, 2020**

	<u>2020</u>	<u>2019</u>
REVENUES		
The Regional Municipality of York	\$ 214,903	\$ 213,169
United Way of Greater Toronto	67,819	67,819
Ontario Trillium Foundation	3,900	35,300
Third party grants	50,000	92,537
Newmarket Charitable Gaming Association	39,144	45,567
Donations and fundraising	103,014	103,531
Ministry of Community and Social Services	256,178	259,592
Federal grants	-	12,567
Ministry of the Status of Women (Government of Ontario)	-	8,542
	<u>734,958</u>	<u>838,624</u>
EXPENSES		
Salaries and benefits	532,143	518,367
Occupancy	57,603	67,056
Office and general	39,282	42,980
Professional fees and insurance	31,026	33,049
Childcare and client support	18,896	30,635
Fundraising and promotion	10,924	19,913
Moving	-	17,530
Education	7,925	7,507
Telephone	3,373	4,616
Subcontractors	5,332	3,938
Travel	4,918	2,622
Bank charges	2,477	2,325
Depreciation	1,578	2,220
	<u>715,477</u>	<u>752,758</u>
EXCESS OF REVENUES OVER EXPENSES FOR THE YEAR	19,481	85,866
NET ASSETS, beginning of year	<u>135,644</u>	<u>49,778</u>
NET ASSETS, end of year	<u>\$ 155,125</u>	<u>\$ 135,644</u>

See accompanying notes to the financial statements

BATEMAN, GRAHAM & FITZPATRICK
CHARTERED PROFESSIONAL ACCOUNTANTS

**WOMEN'S CENTRE OF YORK REGION
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED MARCH 31, 2020**

	<u>2020</u>	<u>2019</u>
SOURCES (USES) OF CASH:		
CASH PROVIDED BY OPERATING ACTIVITIES		
Excess of revenues over expenses for the year	\$ 19,481	\$ 85,866
Items not involving cash		
Depreciation	<u>1,578</u>	<u>2,220</u>
	21,059	88,086
Changes in non-cash working capital items		
Sales tax recoverable	(4,841)	3,454
Accounts receivable	97	-
Prepaid expenses	(1,470)	96
Accounts payable and accrued liabilities	(24,164)	(11,247)
Deferred revenue	<u>-</u>	<u>(10,652)</u>
NET (DECREASE) INCREASE IN CASH	(9,319)	69,737
CASH AND CASH EQUIVALENTS, beginning of year	<u>160,048</u>	<u>90,311</u>
CASH AND CASH EQUIVALENTS, end of year	<u>\$ 150,729</u>	<u>\$ 160,048</u>

See accompanying notes to the financial statements

BATEMAN, GRAHAM & FITZPATRICK
CHARTERED PROFESSIONAL ACCOUNTANTS

**WOMEN'S CENTRE OF YORK REGION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2020**

1. OPERATIONS

J & J Women's Counselling Services was incorporated on May 26, 1980 by letters patent without share capital under the Organizations Act of Ontario and operated as Women's Centre of York Region. Under supplementary letters patent, the organization changed its name to Women's Centre of York Region.

The organization is funded by various government agencies, charitable organizations and foundations, donations and volunteer fund raising efforts.

Women's Centre of York Region provides education, counselling and skills development opportunities to support women from diverse communities as they strengthen and sustain their personal growth and economic independence.

The organization is a registered charity (13485 9024 RR001) and therefore is not subject to income tax.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and are in accordance with Canadian generally accepted accounting principles, the most significant of which are summarized as follows:

Use of estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expense during the reporting period. These estimates are reviewed periodically and any adjustments are reported in earnings in the period they become known. The principal estimates used in the preparation of these financial statements include useful life and valuation of capital assets, and accruals. Actual results could differ from management's best estimates as additional information becomes available in the future.

Revenue recognition

The organization follows the deferral method of accounting for contributions, which include donations, bequests and government grants. Grants and bequests are recorded as revenue when received or receivable if the amount to be received can be reasonably estimated, collection is reasonably assured and the organization has met its requirements under the related contract/agreement. Donations are recorded when received. Unrestricted contributions are recognized as revenue when initially recorded in the accounts. Externally restricted contributions are deferred when initially recorded in the accounts and recognized as revenue in the year in which the related expenses are recognized.

**WOMEN'S CENTRE OF YORK REGION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2020**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Capital assets

Capital assets are stated at cost. Amortization is calculated on the declining balance basis over the estimated useful lives of the assets. The percentages used are as follows:

Furniture and equipment	- 20%
Computer equipment	- 30%

Contributed services

Donated services received by the organization are not recognized in the financial statements because of the difficulty in determining their fair value.

Financial instruments

Measurements of financial instruments

The organization initially measures its financial assets and financial liabilities at fair value. It subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include sales tax receivable and prepaid expenses.

Financial liabilities measured at amortized cost include accounts payable and deferred revenue.

Impairment

Financial assets measured at cost are tested annually for impairment. If there are indicators of impairments, the amount of the write-down is recognized in net income.

3. CAPITAL ASSETS

	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value</u>
Furniture and equipment			
Balance, beginning of year	\$ 3,909	2,986	923
Depreciation		185	185
	\$ 3,909	3,171	738
Computer equipment			
Balance, beginning of year	\$ 24,257	19,615	4,642
Depreciation		1,393	1,393
	\$ 24,257	21,008	3,249
TOTALS	\$ 28,166	\$ 24,179	\$ 3,987

4. LEASE COMMITMENT

The organization entered into a commercial lease on August 1, 2018 which expires July 31, 2023 and calls for minimal annual rent of \$29,500 plus taxes maintenance and insurance.

**WOMEN'S CENTRE OF YORK REGION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2020**

5. BANK INDEBTEDNESS

The organization has a \$25,000 operating line of credit. Interest on any outstanding balance is payable monthly at the rate of prime plus 2.1%. The balance at year end is \$NIL (2019 - \$NIL).

6. PANDEMIC

In March, 2020, the World Health Organization declared the outbreak of a novel coronavirus (COVID-19) as a global pandemic, which continues to spread in Canada and around the world.

As at June 20, 2020, the company is aware of changes in its operations as a result of the COVID-19 crisis, including the closure of its office and postponement of certain events.

Management is uncertain of the effects of these changes on its financial statements and believes that any disturbance may be temporary; however, there is uncertainty about the length and potential impact of the disturbance.

As a result, we are unable to estimate the potential impact on the company's operations as at the date of these financial statements.

7. GOVERNMENT REMITTANCES

Included in accounts payable are government remittances of \$3,595 (2019- \$4,911).

8. RISK MANAGEMENT

Liquidity Risk

Liquidity risk is the risk that the organization will be unable to fulfil its obligations on a timely basis or at reasonable cost. Management manages liquidity risk by monitoring its operations requirements to ensure it has sufficient funds to fulfill its obligations. Cash flow from operations provides a substantial portion of the Organization's cash requirements. Additional cash requirements are met with the use of the Organization's available operating line of credit.